



JOB OPENING ANNOUNCEMENT

FULL-TIME ELECTRICAL TRAINING PROGRAM DIRECTOR

For the San Joaquin & Calaveras Counties Joint Apprenticeship and Training Committee for the Electrical (Inside Wireman) Trade

JOB DESCRIPTION FOR FULL-TIME TRAINING DIRECTOR

The Training Director is responsible directly or indirectly for the following:
(Detailed job description available upon request)

1. Administering the Training Office and Program
2. Maintaining Financial Records of the Training Trust and Budgeting
3. Recruiting New Apprentices and Public Relations
4. Selecting New Apprentices for the Program
5. Providing Apprentices with On-the-Job Training
6. Providing Apprentices with Classroom Training
7. Working with the Joint Apprenticeship and Training Committee
8. Working with the Local Union
9. Working with the Local NECA Chapter and Contractors
10. Providing Classes for Journeyman
11. Maintaining the Training Facility
12. Substituting for Teachers when necessary

Qualifications:

1. Education:
College degree/higher education a plus. Candidates must either have a California State part-time teaching credential or meet the San Joaquin Delta College requirements for a part-time instructor. Candidates must have a valid Driver's License.
2. Experience:
The Training Director should have some or all of the following experience:
 - At least five (5) years of Journeyman work experience or comparable industry experience
 - Supervisory or Electrical Contracting experience
 - Teaching Experience
 - Administrative Experience
 - Microsoft Office Proficiency
3. Hours:
This is a Salaried Position. Candidates must be willing to work afternoons and evenings.
4. Salary and Benefits:
To be determined according to qualifications. Includes full Medical, Dental and Pension Plan.

The Training Director may not hold an elected position with either the IBEW or NECA.

PLEASE SEND YOUR RESUME TO SAN JOAQUIN/CALAVERAS JATC, 1531 EL PINAL DRIVE, STOCKTON, CA 95205 OR E-MAIL TO Stockton@595eastjadc.com. Resumes are due on or before **FEBRUARY 28, 2017**. If you have any questions regarding this position or process, you can e-mail or call us at 209-462-0751, ext. 0.